

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00 am Tuesday, 3rd December, 2019

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend

The law allows the Council to consider some issues in private. Any items under “Private Business” will not be published, although the decisions will be recorded in the minute.

Contacts

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1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of the Governance, Risk and Best Value Committee of 29 October 2019 – submitted for approval as a correct record 7 - 14

5. Outstanding Actions

- 5.1 Outstanding Actions – 3 December 2019 15 - 30

6. Work Programme

- 6.1 Governance, Risk and Best Value Work Committee Work Programme – 3 December 2019 31 - 40

7. Business Bulletin

- 7.1 Governance, Risk and Best Value Committee Business Bulletin – 3 December 2019 41 - 42

8. Reports

- 8.1 Edinburgh International Conference Centre Annual Update-referral from the Housing, Homelessness and Fair Work Committee 43 - 94
- 8.2 Capital Theatres Company Performance Report 2018/19 - referral 95 - 138

from the Culture and Communities Committee

(Capital Theatres – Annual Report and consolidated financial statements for the year ended 31 March 2019 attached for reference)

8.3	Internal Audit Update Report: 1 April to 31 October 2019 – Report by the Chief Internal Auditor	139 - 162
8.4	Internal Audit: Overdue Findings and Late Management Responses as at 22 October 2019 – Report by the Chief Internal Auditor	163 - 222
8.5	Capacity to Deliver the 2019/20 Internal Audit Annual Plan – Report by the Chief Internal Auditor	223 - 228
8.6	The Role of the Head of Internal Audit and Leading Internal Audit in the Public Sector – Report by the Chief Internal Auditor	229 - 260
8.7	Historic and Outstanding Internal Audits – Health and Social Care – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	261 - 288
8.8	Change Portfolio – Report by the Chief Executive	289 - 300
8.9	Corporate Leadership Team Risk Register – Report by the Chief Executive	301 - 312
8.10	Annual Assurance Schedule - Place Directorate – Report by the Executive Director of Place	313 - 346
8.11	Edinburgh's Christmas - Motion by Councillor Mowat - Referral from the Policy and Sustainability Committee	347 - 358
8.12	Whistleblowing update – Report by the Chief Executive	359 - 362

9. Motions

9.1 If any

10. Resolution to consider in private

- 10.1** The Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 1, 12 and 15 of Part 1 of Schedule 7A of the Act.

11. Private Reports

- | | | |
|-------------|---|-----------|
| 11.1 | Whistleblowing Monitoring Report – Report by the Chief Executive | 363 - 398 |
| 11.2 | Whistleblowing Investigation Report – Report by the Chief Officer, Edinburgh Health and Social Care Partnership | 399 - 448 |

Laurence Rockey

Head of Strategy and Communications

Committee Members

Councillor Joanna Mowat (Convener), (Vice-Convener), Councillor Eleanor Bird, Councillor Jim Campbell, Councillor Maureen Child, Councillor Phil Doggart, Councillor Gillian Gloyer, Councillor Melanie Main, Councillor Rob Munn, Councillor Gordon Munro, Councillor Alex Staniforth and Councillor Norman Work

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The Governance, Risk and Best Value Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact , Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court,

4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4240 / 0131 529 4237, email lesley.birrell@edinburgh.gov.uk / martin.scott@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).